

## STE Technology



Your student, \_\_\_\_\_, is provided a school device and accessories to use during after school hours.

**Please note the following guidelines and expectations; sign and return a copy to your classroom teacher. Please keep a copy for your reference.**

Repair costs will vary depending on the specific damages. Each family will be responsible for the repair fees or full replacement cost.

Please note these STE Guidelines and Expectations:

- The student is the only authorized user of this device.
- A parent or caregiver is an authorized user as support.
- Use the school issued Chromebook for educational purposes only.
- No additional extensions installed without STE consent.
- Provide a dedicated “workspace” in the home
- Store the Chromebook, power cord, mouse, and headphones (as applicable) in a safe place after the school day and academic need concludes.
- Protect the device from damage, defacement, and heat/cold temperatures and do not leave STE technology unattended in a car, trunk, etc.
- Report any damage or loss immediately to STE ([smoore@stekcschool.org](mailto:smoore@stekcschool.org))
- The family is responsible for repair or recovery costs of the Chromebook and its loaned parts.
- Understand and agree to the Saint Elizabeth School Acceptable Use Policy.

Please contact Stephanie Moore, Instructional Technology ([smoore@stekcschool.org](mailto:smoore@stekcschool.org)) with any questions or to report and damages/loss.

Student name and signature \_\_\_\_\_

Parent/Guardian name and signature \_\_\_\_\_

Date \_\_\_\_\_