

St. Elizabeth Carpool Procedures

For parents with their YOUNGEST in 1st-8th grade

DROPOFF—Start by heading south on Wyandotte and turning left (east) on 74th Terrace. Turn right into the STE parking lot and stay in the “right lane”. Proceed to the designated spots numbered 1-5 to drop off your children. For everyone’s safety, please have students exit from the driver’s side of the car whenever possible. All 1-8 students will then proceed to the main ramp where they will line up by grade levels with 1st grade at the top of the ramp and each grade level after that will line up down the ramp. You will then safely and carefully merge with the traffic from the ECC spots 6-9 and proceed to exit between the gym and Euston’s.

DISMISSAL—Will occur in the same manner. You will be given a designated spot number upon entering the parking lot. Please remain in that spot so that students know where to go.

For parents with students in the ECC building (INCLUDING those with older kids in the main building):

DROPOFF—Start by heading south on Main Street and turning right (west) on 74th Terrace. You will then turn left and stay left closest to the ECC building to drop off all your students in spots 6-9. Staff and safety patrol students will escort the ECC children out of the car and walk them to their classroom. If you have older students, they will walk on the sidewalk to their designated entrance (1st through 6th = main entrance, 7th/8th grade = the green metal staircase). Once all vehicles in spots 6-9 are ready to move, a staff member will stop the incoming traffic and allow the vehicles in spots 6-9 to move. You will then safely and carefully merge with the traffic from spots 1-5 and proceed to exit between the gym and Euston’s.

DISMISSAL—Will occur in the same manner. You will pick up **all** of your students in front of the ECC. You will be given a designated spot number upon entering the parking lot. Please remain in that spot so that students know where to go. If you need to assist your child with buckling seat belts, you must pull into one of the parking spots in the lot to do so. Then, merge back into the carpool line to exit (Refer to the dotted blue line on the map.)

Procedures for both arrival and dismissal:

- Drive slowly and carefully.
- Use the designated crosswalk when walking between the school and parking lot.
- Be patient and considerate of other drivers.
- Do not block neighbor’s driveways.
- Remain in your car when in the carpool line.
- When exiting from carpool, turn ****RIGHT ONLY**** back onto 75th Street. Do ****NOT**** exit through the front of Euston’s parking lot.
- Refrain from using your cell phone while driving through carpool.
- Do not let children hang out of windows or sunroofs.

Walkers - ECC morning walkers should line up at the bottom the ECC ramp. Parents should remain with the student until a safety patroller is available to escort them to their classroom. Afternoon walkers are dismissed at the conclusion of announcements. Students in the main building will be escorted out of the 75th street doors. Students in the ECC will be escorted to the grassy area outside of the main building on 75th street to meet parents or older siblings.

Extended Care

Students attending Before Care may be dropped off at the ECC beginning at 7am. Students attending After Care will remain with their teachers until the conclusion of carpool. They will then be escorted by teachers and staff to the ECC.

Follow Blue Path—If you have an ECC student

Follow Red Path—If you have ONLY 1st – 8th grade students (i.e., no ECC students)

